

BOARD OF COUNTY COMMISSIONERS' MEETING

THURSDAY, DECEMBER 8, 2011

THIRD FLOOR MEETING ROOM

Revised

12/6/11

AGENDA

**8:30 A.M. – ADMINISTRATIVE FUNCTION**

- I. **10:00 A.M. - CALL TO ORDER**
- II. **INVOCATION**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **COMMISSIONERS COMMENTS**
  - A. [Update of Board](#) of County Commissioners' Administrative Actions – Commissioner Blaine R. Young and David Dunn, Office of the County Manager
- V. **WORKSESSION** *(Following the staff report presentation and discussion, public comments will be accepted for each worksession item. Comments should not exceed five (5) minutes.)*

**The following item was added to the agenda:**

- A. Toys for Tots Campaign and Canned Food Drive 2011
- B. Introduction of Colonel Allan J. Darden, Sr., Commander, US Garrison, Fort Detrick
- C. Human Rights Day Proclamation
- D. Business Updates – Laurie Boyer, Community Development Division  
**(10 Minutes - Board Information)**
- VI. **CONSENT AGENDA - (See Attached Detailed Listing of Consent Agenda Items)** 1  
*The Consent Agenda Committee thoroughly reviewed the items considered for the Consent Agenda. The County Commissioners are in receipt of the documentation for each agenda item, which they reviewed in advance. The County Commissioners will not discuss the agenda items and will vote on the Consent Agenda in the form of one motion. However, before making a motion, any of the County Commissioners may request the removal of an item from the Consent Agenda for separate consideration.*
- VII. **ADMINISTRATIVE BUSINESS** *(Public comments are not received for administrative business items, but will be accepted at the end of the meeting.)*
  - A. Approval of Board of County Commissioners' Meeting Minutes  
**(5 Minutes - Board Decision)**
  - B. Bid Awards – Hal Good, Finance Division
    - a. [Purchasing Memo #12-086](#) – Animal Control Floor Cover and Attached Budget Transfer
    - b. [Purchasing Memo #12-087](#) – Management Services and Oversight Services for Citizens Care and Rehabilitation Center / Montevue Assisted Living and Attached Budget Transfer  
**(10 Minutes - Board Decision)** 2(a – b)

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- C. [University of Maryland](#) Extension Unexpended FY 2011 Funds – Christine Lothen-Kline, University of Maryland Extension Office  
**(10 Minutes - Board Decision)** **3**
- D. [Frederick County Historic District](#) Tax Credit Regulations – Richard McCain, Office of the County Attorney  
**(10 Minutes - Board Decision)** **4**
- E. [Maintenance of Clemsonville](#) Road Stormwater Management Facilities – Tom Meunier, Public Works Division  
**(10 Minutes - Board Decision)** **5**

VIII. **COMMISSIONERS COMMENTS**

IX. **PUBLIC COMMENTS – (FIVE MINUTE PRESENTATION)**

X. **QUESTIONS - PRESS**

XI. **CLOSED SESSION**

- Maryland Annotated Code State Government Article § 10-508(a)(3) To consider the acquisition of real property for a public purpose and matters directly related thereto.

**Topic** –.To discuss a road construction easement.

**A**

XII. **ADJOURN**

The County's Lobbying Ordinance (Chapter 1-7.2 of the Code) requires the registration of individuals and entities that qualify as lobbyists. If you will be testifying before the Board of County Commissioners, the Ordinance may require that you register as a lobbyist. If you have a question as to the applicability of this Ordinance, please contact the County Attorney's Office at (301) 600-1030.

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***CONSENT AGENDA DETAIL***

**BID AWARD**

1. [Purchasing Memo #12-073](#) – Employee Assistance Program Services, RFP #09-06 Renewal  
Award to: Deer Oaks EAP Services  
Award amount: \$28,097.28